

Parishes consulting online

King's Lynn	<50%	Dartford	<50%	East Hampshire	>50%	Shropshire	>50%
Newark	<50%	Darby's Oales	<50%	Christchurch	<50%	St Helens	>50%
Cheshire West	<50%	Durham	>50%	Donner	>50%	Stoke-on-Trent	>50%
Cornwall	<50%	East Devon	>50%	Borough of Poole	<50%	Uttoxeter	>50%
Ketterham	>50%	Eastleigh	<50%	New Forest DC	>50%	Lake District	<50%
Yellord	>50%	Forest of Deane	<50%	North Kesteven	>50%	LB Newham	<50%
Wyre	<50%	Gloucester City	>50%	North Somerset	>50%	South Somerset	<50%
Scarborough	<50%	Harrogate	<50%	Oldham	>50%	South West	>50%
Bradford Met	>50%	Marlborough	>50%	Peterborough	>50%	Warrington	>50%
Walsfield Met	>50%	Middlesbrough	>50%	Preston	>50%	Lewes	<50%
East Herts	>50%	Horsham	<50%	Windsor	>50%	Wexham	>50%
Orford	<50%	Staffordshire	>50%	Breckland	<50%	Slough	>50%
East Riding	<50%	Three Rivers	>50%	Breel	>50%	Stratford	>50%
Shropshire	>50%	Warwick	>50%	Broadland	<50%	Swale	>50%
Elmbridge	<50%	Ashford	>50%	Broads	>50%	Canterbury	>50%
Southwark	>50%	Chichester	<50%	Chalfont	>50%	Marlborough	>50%
Southampton	<50%	Brighton & Hove	>50%	Colchester	<50%	New Forest NP	<50%

- 32 - 90%
- 14 - >50%
- 29 - <50%



Department for
Communities and
Local Government

This shows a mixed picture across the country but it is clear that this is the general direction in which things are moving and this Council wishes to move completely to online consultation. With just six parishes in the borough, officers are prepared to assist parishes in making the transition to full online consultation. The question of electronic consultation, having been agreed by Cabinet is not one of 'if' but 'how' and 'when'. I therefore propose that a meeting is arranged between the relevant Parish representatives and my senior officers to consider any barriers to implementation, identify solutions and agree a road map to implementation.

Yours sincerely

David Hughes
Chief Executive

Clerk - Meopham Parish Council

From: Laura Dyer <manager@kentalc.gov.uk>
Sent: 17 January 2017 14:19
Subject: FW: Draft Kent Drug and Alcohol Strategy 2017 - 2022 consultation

Dear Member Councils

Please see the notification below from KCC about the consultation on their draft Kent Drug and Alcohol Strategy 2017-2022, which is a new joint Drugs and Alcohol Strategy. It provides an opportunity to tell KCC and Kent Police whether their proposed response to the changing drug and alcohol landscape is appropriate and as effective as it can be. **The deadline for responses to KCC is 19 February.**

The consultation document can be downloaded via the following link <http://consultations.kent.gov.uk/consult.ti/KentDrugandAlcoholStrategy/consultationHome>.

Kind Regards

Terry

Terry Martin
 Chief Executive
 Kent Association of Local Councils
 Tel 01304 820173
 Website: www.kentalc.gov.uk

From: Kent County Council Consultations (do not reply) [mailto:do-not-reply@consultations.kent.gov.uk]
Sent: 16 January 2017 11:20
To: Terry Martin <chief.executive@kentalc.gov.uk>
Subject: [KentDrugandAlcoholStrategy] Draft Kent Drug and Alcohol Strategy 2017 - 2022 - Invitation to Join

Kent County Council Consultations

Draft Kent Drug and Alcohol Strategy 2017 - 2022

You've been invited to participate in the **Draft Kent Drug and Alcohol Strategy 2017 - 2022** consultation by the consultation manager, Joel Cook.

This consultation is open from 9 Jan 2017 at 14:00 to 19 Feb 2017 at 23:59.

Dear Sir / Madam,

As you have previously stated that you would like to be kept informed of Public Health and community safety Consultations, please use the link in this email to read the draft strategy and give us your views.

Many thanks

KCC Consultation Team

- Participate in this consultation

If you would like to change your email alerts, please visit the website

P&P DELEGATED AUTHORITY TO EMPLOYEES

All delegated actions by employees are to be carried out in consultation with the Chairman and Vice-Chairman of Committee:

1. To instruct a contractor, gaining best value, to carry out repairs to and replacement of panes and any damage to the interior or exterior of the parish-owned bus shelters.
2. To respond to Kent County Council, Gravesham Borough Council or other appropriate consultations expressing members' views if the deadline is prior to the next meeting of Committee. Any matter which the employee deems controversial should be referred back to Committee.
3. To respond to the 48hr deadline set down by Gravesham Borough Council for a request to refer a planning application to the Regulatory Board, in consultation with the Chairman of the Committee and the member who considered the application where possible.

APPROVED BY FULL COUNCIL ON 10.5.2016

PROJECTS AND PLANNING EXPENDITURE - FROM 10 NOV 2016 TO 25 JAN 17

1745	18/11/2016	Element UK Limited	Bus shelter cleaning - 22/10/16	£201.60	£33.60	£168.00	P&P	Bus Shelter cleaning	Approved	contractual
1775	20/12/2016	Element UK Limited	Bus shelter cleaning - 05/12/16	£201.68	£33.60	£168.00	P&P	Bus Shelter cleaning	Approved	Contractual
1776	20/12/2016	VCM Ltd	Parish plan leaflets	£236.40	£39.40	£197.00	P&P	Parish Plan	Approved	P&P - 20.09.16

2016/2017

1. Planning and Projects Committee

	O/Budget (£)	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Balance (£)	Virement	Earmarked	Balance (£)
5004 Bus Shelter Repairs & Ren	1,200.00					1,520.00				168.00				1,688.00	(488.00)		1,520.00	1,032.00
5005 Bus Shelters Cleaning	800.00				168.00		168.00		168.00					504.00	296.00			296.00
5006 Parish Plan	1,000.00			183.30	123.30		218.30			197.00				721.90	278.10		4,500.00	4,778.10
5007 Planning Fees / Investigations	200.00													-	200.00			200.00
5010 Festivities	500.00	50.00	688.19	48.97	68.30	50.00								905.46	(405.46)			(405.46)
Totals	3,700.00	50.00	688.19	232.27	359.60	1,570.00	386.30	0.00	168.00	365.00	0.00	0.00	0.00	3,819.36	(119.36)	-	6,020.00	5,900.64



The Rural Kent Coffee and Information Project

Making a difference to rural communities throughout Kent and Medway

In April 2017 we will launch a new service bringing a library of information and a mobile café to rural communities in Kent and Medway. The café will provide a source of information and a friendly, informal meeting place.

More and more villages are losing their Post Offices, shops and pubs. It can be difficult finding the information you need about services available in rural areas. It can also be a problem knowing who to turn to for the help you require, or even how to find out what is actually available to you. In villages that do not have a village hall or any other type of community building, the Rural Kent Coffee and Information Project can provide a much needed point of focus for bringing villagers together.

We will offer free refreshments and a wealth of information about the services available in your area. Our staff and volunteers can direct residents to the information or help they need, or they can just come along for a chat, meet other villagers and get to know more about the things that are happening in their community.

We stay for two hours giving everyone plenty of time to make full use of the service we offer. All we need is space and permission to park and set out our tables and chairs, ideally with easy access for everyone. We will supply you with publicity material for you to post in your village. Just spread the word so everyone knows we are coming and we will do the rest.

If you are lucky enough to live in a village with plenty going on, why not invite us to join you at one of your events? Our campervan is available all year round and can link in with your coffee morning, toddler group or lunch club to bring you the same range of information. It may be that if you live in a large parish with a busy centre and quieter outlying villages or hamlets that feel cut off and may welcome a visit from us.

Our visits are completely free but donations are very welcome to help support the service.

If you are interested in having us along, please complete the attached form and return to us or get in touch to find out more on 01303 813790 or email me at kathy.bugden@ruralkent.org.uk

This is a Rural Kent project that has been funded initially by KCC, Engaging Kent CIC and the National Lottery through the Big Lottery Fund.





The Rural Kent Coffee and Information Project

We are interested in having a visit from the Rural Kent Coffee and Information Project.

Name:

Tel No:

Email:

Village/Community:

(Please don't forget the smaller villages in your parish that may feel a bit cut off)

Do you have a (please circle or delete yes/no):

Shop	Yes	No
Café	Yes	No
Pub	Yes	No
Post Office	Yes	No
Village Hall	Yes	No

Do you have regular (please circle or delete):

Coffee mornings or similar	Yes	No
Lunch clubs or similar	Yes	No
A befriending/good neighbour scheme or similar	Yes	No
A volunteer driver scheme or similar	Yes	No
Or are you considering setting something like this up?	Yes	No
Are you served by public transport?	Yes	No
Are you visited by other Outreach services?	Yes	No

Please return this form to:

Kathy Bugden, Rural Kent, The Old Granary, Penstock Hall Farm, Brabourne, Kent TN25 5LL

kathy.bugden@ruralkent.org.uk. If you would like to chat first, please call me on 01303 813790.

Clerk - Meopham Parish Council

From: laura wilson <laura_wilson21@hotmail.com>
Sent: 20 January 2017 14:04
To: Clerk - Meopham Parish Council
Subject: Rural Community Energy Fund
Attachments: Rural Community Energy for Parish Councils 2.0 (1) (1).pdf

Dear Sarah

It was good to speak to you earlier and many thanks again for your time. Please find attached further information about the Rural Community Energy Fund, which is a government programme currently available to Parish Councils in England to support rural communities in England to develop renewable energy projects. It offers a grant of up to £20,000 to pay for an initial investigation into the feasibility of a renewable energy project that will have lasting benefit for the community. This grant can be used to pay for experts to carry out the feasibility study, and to cover the cost of any project management time from the council. The fund administrators particularly welcome applications from parish councils.

As discussed we would be more than happy to come along to your next meeting to discuss in more detail how this might work for your community and provide further information about what the fund involves.

Recent examples of local community energy projects we have been working on include:

- solar panels on schools giving pupils low cost electricity while tackling fuel poverty
- - Heat networks at a medical centre ensuring low cost, low carbon heat at critical community facilities
- - community owned solar farm in Oxfordshire generating returns for local share holders
- - a community owned wind turbine with profits going to a local community association for further distribution

If you need any further information please do not hesitate to contact me further on 07827 782263.

Kind regards

Laura Wilson on behalf of Carbon Smart



Community Energy Funding for Parish Councils

Parish Councils are eligible to apply for grant funding to assess the feasibility of a local, renewable energy supply for the area. Carbon Smart can work with Parish Councils to facilitate applying for the funding, and to deliver the feasibility study.

Project introduction

Rural communities in England have an opportunity to explore local, renewable energy supply which would benefit residents, contributing to the long-term future of the community.

A renewable energy supply would generate additional income streams for the community via government subsidies, as well as reduce energy costs for the members of the community who had their energy supplied by the system. This could be the Village Hall, local school, sports facilities, or vulnerable households. Renewable energy also cuts carbon emissions, helps protect against future energy price volatility, and has the potential to provide local employment.

Carbon Smart are working with Parish Councils, charities and community groups to develop local energy projects. Our experience in delivering renewable energy projects shows that Parish Councils are good candidates for grant funding via the Rural Community Energy Fund.

Parish Councils are using this funding to explore projects including:

- Solar panels on schools giving pupils low cost electricity while tackling fuel poverty
- Heat networks at a medical centre ensuring low cost, low carbon heat at critical community facilities
- Community owned solar farm in Oxfordshire generating returns for local share holders

Grant funding available

The Rural Community Energy Fund (RCEF) supports rural communities to maximise the income generating potential of renewable energy and put it to work locally; to make progress against the Government's target to increase renewable energy generation and promote community-owned renewable schemes; and to promote rural growth and job creation.

The Fund has two stages: Stage 1 is a grant of up to £20k for an initial feasibility study; Stage 2 is a loan of up to £130k for business planning. The Stage 1 grant covers consultancy and professional costs associated with the feasibility study. Applications are reviewed on a rolling basis. There is no obligation to progress to the Stage 2 loan.

The grant would cover all costs associated with an energy feasibility study for the Parish Council, requiring only minimal input from the committee. Indeed, part of the grant can be used to cover management costs, for example, paying for the Chair's time to oversee the delivery of the feasibility study. Should a scheme prove feasible, Carbon Smart would review all available funding sources which may identify finance options with more favourable terms than the Stage 2 loan.



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The criteria for a RCEF application are:

- Rural location
- Community organisation (Parish Councils and registered charities are eligible)
- Suitable technology (for example biomass heat networks, air and ground source heat pumps, solar PV)
- Suitable scale, requiring planning permission or pre-planning development, supplying multiple buildings, and large enough to generate a return for the community
- Must explore a specific technology and site, although some part of the grant can be used to explore suitability of a range of technologies
- Must supply defined benefit to the community, with a “good level” of community engagement in advance of the project and on an ongoing basis – for example the normal activities of a Parish Council

How to apply & next steps

Applying for the Rural Community Energy Fund feasibility grant involves:

- Completing the application form
- Issuing a project delivery brief to consultant(s)
- Collating and review quote(s) in response to the brief, including CVs
- Submitting legal and financial records for the applying body

The key document for the applicant to draft is the project brief. Carbon Smart can work with Parish Councils to ensure a suitable brief is developed.

WRAP administer the fund, and can provide support through the application process. To access this support, applicants should complete a “pre-application form” which will then be reviewed by WRAP. All the documentation is on the website: www.wrap.org.uk/content/rural-community-energy-fund

Carbon Smart want to work with Parish Councils to ensure a successful application, and would deliver the feasibility study should an application be successful. A successful outcome would be award of grant funding for the feasibility study, and associated administrative and management costs for the Parish Council if included.



Carbon Smart

Carbon Smart has been providing renewable energy consultancy services since 2007. We deliver robust appraisals and thorough feasibility studies, for clients ranging from parish councils, local authorities, charities, community groups and businesses. Our clients choose us because of our credibility; flexible approach; focus on social, environmental and financial benefits; and our skilled, experienced and passionate team.

Carbon Smart works with local authorities and community groups to scope decentralised energy systems for their operations – providing them with a local, renewable, secure supply, protecting them from the volatility of the grid and helping them cut costs and harmful emissions. We're able to support single sites or networks of installations.

Councils and community groups have worked with Carbon Smart to:

- Conduct feasibility studies – including demand modelling and profiling, resource assessment and energy yield prediction; for single site retrofits, through to multi-user networks
- Lead engagement and communications activities – including community engagement, education and persuasion, ensuring sufficient coverage within the community, and specifically addressing concerns and objections raised
- Provide comprehensive project management support for intensive projects on short time scales, and for long-term engagements delivering successive outputs; to clients with multiple drivers and competing demands
- Develop persuasive business cases for investment decision and seeking external finance, ensuring appropriate financial metrics are included, e.g. ROI over the relevant term

Team

Our team are renewable energy experts and have extensive experience of working with councils, community groups and charities to deliver feasibility studies for renewables, and overseeing successful implementation of renewable energy generation projects.

Louise Quarrell – Director



Louise is a Director of Carbon Smart, leading and growing the team since she joined in 2010. Louise is committed to helping organisations realise growth opportunities through sustainability action and has 15 years' experience leading environmental programmes. Louise leads all our renewable energy projects and supervises RCEF projects to ensure project execution meets the requirements of all parties.

Louise has delivered feasibility studies to many high profile and complicated organisations, and developed business cases for investment, identifying over £1m annual cost saving and 10 GWh annual energy savings. She has also delivered workshops, training, and community engagement activities for clients to secure necessary buy-in.

Louise's local government and community group clients include: the London Borough of Islington, London Borough of Croydon, London Borough of Wandsworth, Knowsley Council, East Staffordshire Council, Winchester City Council, Beccles Public Hall and the Religious Society of Friends.

e: louise.quarrell@carbonsmart.co.uk t: 0207 048 0450



Helen Troup – Programme Manager



Helen has wide experience in advising local authorities, businesses, and community groups on renewable and decentralised energy generation projects. She delivers high quality feasibility studies for all market-ready renewable and low-carbon energy generation systems, as well as ensuring Carbon Smart's approach incorporates the latest development and innovation in renewables. A recent business case secured capex investment of £1m.

Helen studied physics at Oxford, covering atmospheric physics and climate change. Her Masters project involved building an experimental wind-turbine generator, which marked the start of her pursuit of renewable energy solutions. After graduating, she worked in Germany, giving a new perspective on embedding low-carbon solutions within organisations. Since joining Carbon Smart Helen has been the driving force behind our renewable energy projects.

Helen's local government and community group clients include: Suffolk County Council, Anglesey & Gwynedd Joint Planning Policy Unit, South East London Community Energy.

e: helen.troup@carbonsmart.co.uk t: 0207 048 0455

Reference

Carbon Smart – www.carbonsmart.co.uk

Rural Community Energy Fund – www.wrap.org.uk/content/rural-community-energy-fund

From: [REDACTED]
Sent: 06 January 2017 14:27
To: Clerk - Meopham Parish Council <clerk@meopham.org>
Subject: [Website feedback] school breakfast and social meeting

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[REDACTED] sent a message using the contact form at
<http://www.meopham.org/contacts>.

Hello,

Im [REDACTED] from Meopham school sixth form, I am just enquiring whether the school and parish council could arrange a breakfast social meeting for the local community. We would like to arrange this for a Friday morning every month in order to allow the community to speak about events they'd like to hold and finalise what the community would like to see change in the future.

If you have any advise, questions or enquires please contact me on the above email. We look forward to hearing from you.

Thank you.

Clerk - Meopham Parish Council

From: Laura Dyer <manager@kentalc.gov.uk>
Sent: 06 January 2017 09:49
Subject: BATTLE'S OVER - A NATIONS TRIBUTE & WW1 BEACONS OF LIGHT - 11TH NOVEMBER 2018
Attachments: BO 11TH NOV 2018.doc

Dear Member

Please find attached a letter from the Pageantmaster regarding the above event being organised to commemorate the 100th Anniversary of the end of World War 1. 1000 Beacons of Light will be lit at 7pm on the 11th November 2018 and will represent "the light of hope".

Detailed co-ordination of this begins in April 2017, when a special "Guide to Taking Part" will be published, similar to that produce for HM The Queen's Birthday Beacons in April 2016. You will need to confirm your involvement to the Pageantmaster as soon as possible to ensure that you are included in the Guide when it is published. All details are in the attached letter.

Kind Regards

Laura

*Laura Dyer
Finance and Administration Manager
Kent Association of Local Councils
White Cliffs Business Park
Whitfield
Dover
Kent, CT16 3PJ*

Tel: 01304 820173

Correspondence List for P & P Meeting – 31.01.17

13.01.17	Email from Kent 4 Community Newsletter (AC)
	Email from GBC re: Minutes for Council 11.10.17 (AC)
	Email from KCM re: Theft from motor vehicle on Camer Park Road (AC)
16.01.17	Email from GBC re: Gordon Memorial Service 20.1.17 (AC)
	Email from KCC re: Expansion Proposal Mayfield Grammar School (AC)
	Email from Rural Kent re: Inside Track Issue 243 (AC)
	Email from KCC re: 'Migrant Helpline' Scam email (AC)
	Email from Bluewater Land Securities re: Kent Community Forum 26.1.17 (AC)
17.01.17	Email from GBC re: Playground Check (SG/RK)
	Email from Kent CAN re: Cross Sector Network Exchange, Community Initiatives (AC)
	Email from GBC re: Meeting cancelled 31.1.17 re: Business Development & Planning & Environment Cttee (AC)
	Email from KALC re: Draft Kent Drug and Alcohol Strategy Consultation (AC)
	Email from KCC re: Freight Action Plan for Kent Public Consultation (AC)
18.01.17	Email from GBC re: Application for removal of pay phones in Meopham (AC)
	Email from KALC re: Rural Affairs Conference – 9/3/17 (AC)
19.01.17	Email from GBC re: Planning Application Consultation (Provision of Drawings) (AC)
20.01.17	Email from Rural Kent re: The Rural Kent Coffee and Information Project (AC)
	Email re the Rural Community Energy Fund for Parish Councils (A)
	Email from GBC re: Agenda for cabinet (AC)
	Email from GBC re : Agenda for meeting of the Parish Council Chairmen (AC)
	Email from KCC re: Highways temporary road closure at Whitehill Rd (AC)
	Email from Kent 4 Community re: Funding Alert (AC)
	Email from KCC re: Highways temp. road closed A289 (AC)
	Email from Bluewater Community Forum re Dementia Friendly Community Team (AC)
	Email from resident to A Holloway MP re parking issues Willow Walk (AC)
23.01.17	Email from KALC re: LTN 36 & 42 – revised (AC)
	Email from KentCAN – newsletter (AC)
	Email from GBC re: playground check (SG & RK)
24.1.17	Email from KALC re: Final reminder KALC 2017 Community Awards Scheme (AC)
	Email from Ian Baruch GBC re: enforcement officers at Willow Walk/Wrotham Rd (AC)
	Email from GBC re: Agenda for Community Cabinet Committee (AC)

[illegible]