



Dear Sir/Madam,

19th April 2017

SUMMONS AND AGENDA FOR FULL COUNCIL – 25th April 2017

There will be a meeting of **MEOPHAM PARISH COUNCIL** on **Tuesday 25th April 2017** at **7:30 pm at Harvel Village Hall, Harvel**. All items shown by (*) have been circulated.

Yours faithfully,

Clerk

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Members' Interests
- 3 To approve minutes of the previous meetings (28.02.17) (*)
- 4 To consider any matters arising from the above Minutes
- 5 To receive reports from:-
 - 5.1 County Councillor
 - 5.2 Borough Councillors
 - 5.3 Community Warden / PCSO
- 6 Public session – questions from the public
- 7 7.1 To consider and make recommendations on Planning Applications (*) (to follow)

2017/0157 - Green View, Wrotham Road, Meopham DA13 0HX

Erection and addition of a 2m high boundary fence fronting Pine Rise.

2017/0291 - 44 Strand Close, Meopham, DA13 0EQ

Demolition of existing conservatory and erection of a single storey rear extension.

2017/0018 - Evenden House, Wrotham Road, Meopham, Kent

REVISED PLANS Erection of a two storey rear extension and erection of a detached double garage.

2015/0787 - Pepperland, Valley Lane, Culverstone

AMENDED APPLICATION Retention of earthworks in rear garden and erection of outbuilding and associated works.

2017/0280 - Bellevue, Brimstone Lane, Harvel, Kent

Erection of an outbuilding incorporating a dormer extension in the rear roof slope to form garage/workshop and store room over.

2016/1244 - 18 Pitfield Drive, Meopham, DA13 0AY

Revised Plans Erection of a part two storey part single storey rear extension. Single storey side extension and a front porch canopy.

2017/0335 – Firle, Longfield Road, Longfield DA3 7AP

Erection of a detached garden room adjacent to existing house.

2017/0255 – Clackmannan House, Ridge Lane, Meopham DA13 0DP

Removal of condition 4 attached to planning permission reference 20110859 retention of detached replacement dwelling with rooms in the roof space and detached double garage; to allow the continuous use as a granny annexe.

2017/0252 - Meopham Lodge, Wrotham Road, Meopham DA13 0QA

Boundary fence facing Wrotham Road to be raised and fence adjacent to the garden in Pitfield Drive to be extended.

2017/0306 – 10 Hadley Close, Meopham DA13 0NX

Application for a Lawful Development Certificate in respect of the proposed construction of two dormer extensions in each side roof slope and conversion of roof space into a habitable room.

2017/0305 - 10 Hadley Close, Meopham DA13 0NX

Conversion of garage, erection of a single storey rear extension and raising of roof to existing side extension

2017/0376 – 23 Hadley Close, Meopham DA13 0NX

Erection of single storey rear extension to form a kitchen, dining room, lounge and bedroom at lower ground floor level

2017/0384 – 18 Longfield Road, Meopham DA13 0EN

Conversion of the garage into a habitable room and installation of a window on the flank elevation

2017/0302 – The Oast House, Meopham Green, Meopham DA13 0YP

Erection of a part two storey and part single storey rear extension, removal of front entrance porch, installation of tile hanging on part of the north elevation and erection of a detached single garage to the south side with formation of associated driveway

(Full details of all planning applications can be found at www.gravesham.gov.uk)

(late applications received may be considered)

7.2 To consider a motion from the Chairman:- To approve, if appropriate, that a separate committee be set up to consider planning applications.

8 To receive and note minutes of and/or to determine recommendations made by Standing Committees:

8.1 Environment & Amenities Committee Meeting: 14.03.17 (*)

8.1.1 To report on Harvel Pond and to note the letter received from Harvel Residents' Association in respect of health and safety regarding the fence. To then consider, if appropriate, to approve funding for a replacement/repairs to the fence (*)

- 8.2 Planning & Projects Committee Meeting: 28.03.17 (*)**
 - 8.2.1** To receive an update on the Parish Action Team their meeting on 18.02.17
 - 8.2.2** To receive an update on the Parking Issues Working Group following their meeting on 19.02.17
- 8.3 Administration and Resources Committee Meeting: 11.04.17 (*)**
 - 8.3.1** On a recommendation by the Administration and Resources Committee, to approve the renewal of the Service Contract for the cleansing of the Bus Shelters owned by Meopham Parish Council, subject to the proposed amendments (*)
 - 8.3.2** On a recommendation by the Administration and Resources Committee, to approve following change to the responsibilities of the A&R Committee in its Terms of Reference, in respect of contracts, as follows:- (*)
 - a) add 'Approval of contracts for up to £5000 and up to 3 years duration, provided that the proposal has been approved by the relevant committee'
 - b) add 'Contracts over £5000 or greater than 3 year's duration'
- 8.4 Personnel Committee Meeting: 03.04.17 (*)**
- 8.5 Judson's Pavilion Committee: 11.04.17 (*)**
- 9. Parish Council representatives on external bodies**
 - 9.1** To receive a report (*) (to follow)
 - 9.2** To approve the following changes:-
 - a) Cllr Luxford to replace Cllr Knott on the Harvel Village Hall Management Committee
 - b) Lower Thames Crossing Forum to be added to the list, represented by Cllrs Luxford and McTavish
- 10. Financial Matters**
 - 10.1** To note Meopham Parish Council's Income and expenditure up to the 19/04/2017 (*) (to follow)
 - 10.2** To approve the schedule of payments in accordance with Financial Standing Order 5.2 (*) (to follow)
 - 10.3** On a recommendation by the Administration and Resources Committee to approve the earmarked reserves for 2017-18 (*)
- 11. To note correspondence received (*)**
- 12. Chairman's Announcements**

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014.

