

Meopham Parish Council

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A Civility & Respect
Pledge Council

To members of the Personnel Committee of Meopham Parish Council

You are hereby summoned to attend a meeting of the **Personnel Committee** of **Meopham Parish Council** on **Tuesday 18th June 2024 at 7:00pm** to be held at **Judsons Pavilion, Meopham, DA13 0HX**. Papers have been circulated for items marked with (*)

Yours faithfully

Shaun Fishenden

Shaun Fishenden PSLCC
Clerk and Responsible Financial Officer
Date of Issue: Wednesday 12th June 2024

AGENDA

1. **Apologies for Absence:** To receive and accept apologies
2. **Declarations of Members' Interests:** To receive declarations of pecuniary and non-pecuniary interests for this meeting

CLOSED SESSION

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that due to the confidential nature of the next item, the public and press will be asked to leave the meeting

3. **Staffing Matters**
 - 3.1 **HR Issue:** To receive an update on the current position
 - 3.2 **Grievance:** To consider how the Committee wishes to investigate the grievance that has been received
 - 3.3 **HR Meeting:** To note the contents of a meeting held and consider any actions arising from this