

Meopham Parish Council

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A Civility & Respect
Pledge Council

Minutes of the Personnel Committee Meeting held on Tuesday 23rd July 2025 at 7:00pm at Meopham Village Hall, Wrotham Road, DA13 0AT

Members Present: Cllr D Fisher
Cllr D Johnson
Cllr S Johnson
Cllr D Sims
Cllr P Watson (Chairman)

In Attendance: L Winter – Clerk

Meeting started at 7.05pm

Item 1: Apologies for Absence: To receive and accept apologies

P.C. 11 There were no apologies received.

Item 2: Declarations of Members' Interests: To receive declarations of pecuniary and non-pecuniary interests for this meeting

P.C. 12 Cllrs Sims and Cllr Watson declared a potential conflict of interests for item 5 due to item 4 and were advised by the Clerk that participating would leave them open to a potential Code of Conduct complaint.

Item 3: Minutes of Previous Meeting: To approve the minutes of the meeting held on 28.05.25.

P.C. 13 The minutes were approved.

Item 4: Complaint: To note a complaint has been received and referred to the Monitoring Officer as a Councillors code of conduct matter.

P.C. 14 Noted.

Councillor Sims and Watson left the meeting.

F.C. 15 In the absence of the Chairman, Cllr S Johnson was proposed by Cllr Fisher and seconded by Cllr D Johnson to preside as Chair for the remaining item and moved the motion to enter closed session.

CLOSED SESSION

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that due to the confidential nature of the next item, the public and press will be asked to leave the meeting

Item 5: Grievance: To revise the settlement offer and terms

P.C. 16 The HR matter was discussed and resolved fully.

The meeting closed at 8.41pm