

Meopham Parish Council

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To all Members of the Planning and Projects Committee

You are hereby summoned to attend a meeting of the **Planning and Projects Standing Committee** on **Tuesday 12th July 2022 at 7:30 pm** in the **Cricket Pavilion, Meopham Green**. Papers have been circulated for all items shown by (*).

Yours faithfully

Shaun Fishenden

Clerk and Responsible Financial Officer

Date of Issue: Tuesday 5th July 2022

AGENDA

- 1 **To receive and accept apologies for absence**
- 2 **Declarations of Members' Interests:** To receive declarations of pecuniary and non-pecuniary interests
- 3 **To receive minutes of previous meeting:** 19.04.22 (*)
- 4 **P&P Chairman's Update** (*)
- 5 **Events Debrief**
 - 5.1 To receive a verbal report on the Jubilee Afternoon Tea from Cllr McTavish and Cllr Gofton
 - 5.2 To receive a written report on the Platinum Party on Meopham Green from Cllr Wade (*) (to follow)
 - 5.3 To receive a verbal report on the Housing Open Day from Cllr McTavish
 - 5.4 To consider any lessons learnt from the above events and improvements that can be made for future event planning
- 6 **Mens Sheds:** To consider whether to progress this project
- 7 **Neighbourhood/Parish Plan:** To receive the report from the Small Sites Working Group and consider its recommendations (*)
- 8 **Assets of Community Value:** To consider the report from the Clerk and consider its recommendations (*)
- 9 **Local Council Award Scheme:** To receive an update from the LCAS Working Group
- 10 **Future Events**
 - 10.1 **Remembrance Service:** To consider arrangements for the Remembrance Sunday service
 - 10.2 **Christmas Tree:** To consider purchasing the Christmas Tree
 - 10.3 **Carols on the Green:** To consider arrangements for the Carols on the Green service

- 11 Defibrillator**
11.1 Defibrillator Maintenance Contract: To consider renewing the annual maintenance contract with Community Heartbeat Trust for £135 (net)
11.2 Telephone Box: To note damage to the telephone box and consider arranging repairs
- 12 Camer Parade:**
12.1 To receive an update on the Camer Parade consultation by KCC
12.2 To receive an update from the Clerk and Assistant Clerk on the actions agreed by Full Council on 31.05.22
- 13 Affordable Housing:** To note the minutes of the meeting held between GBC and MPC on 28.03.22 (*)
- 14 Highways:**
14.1 To note minutes of the last Parking and Traffic Working Group meeting held on 30.05.22 (*)
14.2 To review comments received from KCC on the Highways Improvement Plan submitted in March 2022
- 15 Parish Guide:** To receive an update from the Clerk on advice sought on KALC on potential publishers
- 16 Local Plan:** To receive an update on GBC's Local Plan
- 17 Speedwatch:** To receive an update on Meopham Speedwatch
- 18 Meopham Mercury:** To consider the quote received for postal delivery of the Meopham Mercury (*) (to follow)
- 19 Financial Matters**
19.1 To consider approving the expenses claimed by Cllr McTavish (*)
19.2 To approve the schedule of payments in accordance with Financial Regulation 5.2(*)
19.3 To receive the Receipts and Payments report up to 05.07.22 (*)
- 20 Correspondence List:** To note correspondence received (*)