



Dear Sir/Madam,

22nd February 2017

SUMMONS AND AGENDA FOR FULL COUNCIL – 28th February 2017

There will be a meeting of **MEOPHAM PARISH COUNCIL** on Tuesday 28th February 2017 at 7:30 pm at Meopham Village Hall, Wrotham Road. All items shown by (*) have been circulated.

Yours faithfully,

Clerk

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Members' Interests
- 3 To approve minutes of the previous meetings (13.12.16 and 10.01.17) (*)
- 4 To consider any matters arising from the above Minutes
- 5 To receive reports from:-
 - 5.1 County Councillor
 - 5.2 Borough Councillors
 - 5.3 Community Warden / PCSO
- 6 Public session – questions from the public
- 7 To consider and make recommendations on Planning Applications (*) (to follow)

2016/1110 MEOPHAM LODGE, WROTHAM ROAD, MEOPHAM, KENT

Erection of a 2.1 metre high front boundary wall with electronically operated opening timber gates and erection of a timber framed open furniture and log store.

2017/0051 VODAFONE, TELECOMMUNICATIONS STATION, SOUTH OF WILLOW TREE FARM, WROTHAM ROAD, MEOPHAM

Application for determination pursuant to Part 16 of Schedule 2 of the Town & Country Planning (General Permitted Development) Order 2015 as amended by the Town and Country Planning (General Permitted Development) (England) (Amendment) (No.2) Order 2016 as to whether prior approval is required for the installation of a new 12.5 monopole with 3no. shrouded antennas, 2no. 3000mm microwave dishes and 3no. equipment cabinets along with ancillary development.

2017/0027 THE BARN, VALLEY LANE, CULVERSTONE, KENT

Erection of a single storey rear extension.

2016/1011 GREEN SLEEVES, 32 RHODODENDRON AVENUE, MEOPHAM, DA13 UTT

Application for the approval of conditions 3,4,5 and 10 attached to planning permission reference no. 20150648 relating to external materials, landscaping scheme, a cross section of the proposed site and scheme for disposal of surface water run-off and urban drainage.

2016/0716 1 GREENFARM COTTAGES, MEOPHAM GREEN, MEOPHAM DA13 0QE

Revised Description/Revised Plans Demolition of existing lean-to garage/shed and erection of a single storey side extension

2017/0069 BLUEBELLS, RIDGE LANE, MEOPHAM DA13 0DP

Erection of a two storey side extension incorporating a pitched roof with dormer and replacement of existing roof lights and three dormer windows, one to the front and two to the rear.

2017/0087 21 Willow Wood Road, Meopham, Kent DA13 0QT

Erection of a single storey front extension

2017/0113 Heron Hill Riding Stables, Heron Hill Lane, Meopham, Kent DA13 0DU

Retention of stable block

2017/0059 CRICKETERS DRIVE, MEOPHAM, KENT DA13 0AX

Retention of the front porch and open canopy on the front elevation

2017/0072 3 EDIVA ROAD, MEOPHAM, KENT DA13 0NA

Application for Lawful Development Certificate in respect of the proposed dormer extension in the rear roof slope.

(Full details of all planning applications can be found at www.gravesham.gov.uk)

(late applications received may be considered)

- 8** To receive and note minutes of and/or to determine recommendations made by Standing Committees:

8.1 Environment & Amenities Committee Meeting: 07.01.17 (*)

8.1.1 Update on Harvel Pond work

8.2 Planning & Projects Committee Meeting: 31.01.17 (*)

8.2.1 To note the meeting with the Planning Officer from Gravesham Borough Council

8.2.2 Annual Parish Meeting – to agree the arrangements

8.3 Administration and Resources Committee Meeting: 14.02.17 (*)

8.3.1 To recommend the approval for the adoption of the NALC media policy (*)

8.3.2 To recommend the approval of the adoption of a policy for Travel and Subsistence Expenses and Mileage for Parish Councillors (*)

8.3.3 To recommend the approval of the adoption of a Public Participation Protocol (*)

8.3.4 Notice Board Policy:– to recommend approval of the suggested amendments to the policy (*)

8.3.5 To recommend the approval of the adoption of a Protocol for the recording or reporting of Council and Committee meetings (*)

8.3.6 To recommend the approval of the adoption of a policy for the Retention of Documents and Records (*)

8.3.7 To recommend approval of the agreement between Meopham Parish Council and Meopham Village Hall in respect of the donation of a defibrillator and cabinet (*)

8.4 *Judson's Pavilion Committee Meeting: 20.01.17 and 10.02.17 (*)*

8.4.1 *Update from meeting on the 24.2.17*

9. To receive reports from Parish Council representatives on external bodies

10. Pitfield Green Toilets - update

11. Allotments

11.1 To consider the request from Meopham Allotment Committee to park on the land surrounding the allotment boundary for their open day on the 8th July 2017 (*)

11.2 To approve the renewal of allotment agreement for the portable toilet on the allotment site from 1/3/17 to 30/9/17 (*)

12. To note the signage on Meopham Green and to decide if any further action is required (*)

13. Financial Matters

13.1 To note Meopham Parish Council's Income and expenditure up to the 22/01/2017 (*)

13.2 To approve the schedule of payments in accordance with Financial Standing Order 5.2 (*) (to follow)

14. To note correspondence received (*)

15. Chairman's Announcements

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014.

