

Meopham Parish Council

All correspondence to:
The Windmill, Meopham Green, Meopham, Kent DA13 0QA
Telephone: 01474 813779
Clerk: Mrs S Egglesden E-Mail: Clerk@meopham.org
www.meopham.org



Dear Sir/Madam,

27th March 2019

SUMMONS AND AGENDA FOR FULL COUNCIL

There will be a meeting of **MEOPHAM PARISH COUNCIL** on **Tuesday 2nd April 2019 at 7:30 pm** **at the Cricket Pavilion, Meopham Green.** All items shown by (*) have been circulated.

Yours faithfully,

Sarah Egglesden

Clerk

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Members' Interests
- 3 To approve minutes of the previous meetings (29.01.19 and 26.02.19) (*)
- 4 To consider any matters arising from the above Minutes
- 5 To receive reports from:-
 - 5.1 County Councillor
 - 5.2 Borough Councillors
 - 5.3 Community Warden / PCSO
- 6 Public session: questions from the public
- 7 To receive and note minutes of and/or to determine recommendations made by Standing Committees and committee:
 - 7.1 Environment & Amenities Committee Meeting: 29.01.19 (previously circulated)
 - 7.1.1 Wooden play equipment: To authorise the clerk to dispose of two sections of the wooden trim trail at Judson's (spinning log and swinging steps)
 - 7.1.2 To authorise the clerk to dispose of the existing cradle swing seat and purchase and install a replacement at a cost of up to £2000 to be funded partially by E&A budget, supplemented by a grant if available or monies from the Judson's play equipment sinking fund
 - 7.1.3 To report on progress of the application for a grant to cover some of the cost of replacement of the cradle swing seat
 - 7.2 Administration & Resources Committee Meeting: 26.02.19 (*)
 - 7.3 Planning & Projects Committee Meeting: 12.03.19 (*)

7.3.1 Picnic on the Green: To consider a request from Wards Estate Agents to hold a fundraising event for Ellenor Hospice on Meopham Green, subject to agreement from the Cricket Club or to consider combining the Parish Council's Picnic on the Green event on 11.08.19 with Wards Estate Agent

7.3.2 To approve allocating up to £1000 from the Planning & Projects Committee Festivities 2019-20 budget for expenditure for the Picnic on the Green event for 2019 or other event organised in partnership with Wards Estate Agents

- 7.4** Planning Applications Committee: 22.01.19, 19.02.19 (previously circulated) and 19.03.19 (*)
- 8** Parish Council representatives on external bodies: To receive and note reports (*) (to follow)
- 9.** Judson's Pavilion Project:
- 9.1** To receive an update on the proposed work (*) (to follow)
- 9.2** To note the letter from Southern Water dated 19.03.19 concerning the proposed public sewer diversion at the Judson's Recreation Ground (*)
- 9.3** To authorise the requested payment of £5852.40, noting the refundable deposit of £5250.00, to Southern Water. The refundable deposit is to be paid from the general reserve and when refunded is to be returned to the general reserve. The non- refundable £602.40 is to be paid from the Judson's Pavilion Project Professional fees budget.
- 9.4** To authorise the creation of an earmarked contingency fund of £10,000 from the Council's reserves to be used only to meet otherwise unbudgeted legal and other professional expenses in connection with the Judson's Pavilion project. Any amount unspent from this fund at the end of March 2020 is to be returned to the Council's reserves.
- 10.** Meopham Green:
- 10.1** On the recommendation of the Administration and Resources Committee, to approve the proposed agreement between Meopham Parish Council and Meopham Cricket Club to allow the parking of vehicles (cars only) on cricket match days, junior practice evenings and other events on part of Meopham Green on the land in front of Green Farm Cottages (*)
- 10.2** To consider the plans received from Meopham Cricket Club to place posts and railings along the Wrotham Road side of Meopham Green, from the War Memorial to the Kings Arms PH, subject to any required permission from Gravesham Borough Council's Planning Department and KCC Highways (*) (to follow)
- 11.** Pitfield Green Toilets:
- 11.1** To report on the issue with the water leak and action to be taken
- 12.** Financial and Staff Matters:
- 12.1** To note Meopham Parish Council's Income and expenditure up to the 30.09.18 (*) (to follow)

- 12.2 To approve the schedule of payments in accordance with Financial Standing Order 5.2 (*) (to follow)
- 12.3 To note the completion of staff appraisals
- 13. To note correspondence received (*)
- 14. Chairman's announcements

CLOSED SESSION

Pursuant to Section 1(2) of the Public Bodies Admission to Meetings Act 1960, that due to the confidential nature of the next item the public and press will be asked to leave the meeting

- 15. Flagpole at the Windmill site: To consider action to remove the flag currently stuck on the flagpole and to review the quotations (*) (to follow)
- 16. Priestwood Green – To note the vehicular right of access claim by Priestwood Farm across the track on the village green to the rear of this property and to consider the professional advice received on this matter. (*) (to follow)
- 17. Cradle Nest Swing – to approve a contractor for replacement of the nest swing and to consider the installation date, in view of the members grant application. (*) (to follow)
- 18. To approve the list of earmarked reserves for 2019-20 (*) (to follow)

Distribution:

Council Members: Cllrs D Bramer, M Bramer, S Buchanan (Chairman), S Gofton, P Hasler, P Howard, R Knott, P Luxford, J McTavish, J Ogden (Vice Chairman), D Powell and B Wade

Member of Parliament: Mr A Holloway (§)

County Councillor: Cllr. B Sweetland

Borough Councillors: Cllr. Mrs L Boycott, Cllr. Mrs J Burgoyne, Cllr. D Shelbrooke, Cllr G Harding

Police Neighbourhood Team: PCSO R King (§)

Rural Community Wardens: Mrs M Cason (§)

Press:(via email only) Kent Messenger (§)

§ - agenda only

