

Meopham Parish Council

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A Civility & Respect
Pledge Council

Minutes of the Parish Council Meeting held on Monday 29th July 2024 at 7:00pm at the John Hidden Room, St Johns Centre, Wrotham Road

Members Present: Cllr P Crow – Vice-Chairman
Cllr S Buchanan
Cllr A Evans
Cllr D Fisher
Cllr P Haslam
Cllr B Wade
Cllr P Watson
Cllr D Bramer
Cllr D Sims

In Attendance: L Winter – Assistant Clerk

Item 1: Apologies for Absence: To receive and accept apologies

F.C. 65 Apologies were received and accepted from Cllr Adams (prior commitment), Cllr Cheryl Price (holiday) and Cllr Smith (holiday).

Item 2: Declarations of Members' Interests: To receive declarations of pecuniary and non-pecuniary interests for this meeting

F.C. 66 There were no declarations of interest.

Item 3: Minutes of Previous Meetings: To approve the minutes of the meetings held on 02.07.2024

F.C. 67 The minutes of the meeting held on 02.07.2024 were approved.

PROPOSED: Cllr Buchanan. SECONDED: Cllr Wade. All in favour.

Item 4: 2023-24 End-of-Year Financial Matters:

4.1 Annual Governance Statement: To approve the Annual Governance Statement for 2023-24, Section 1 of the AGAR for the year ending 31 March 2024

F.C. 68 It was agreed to approve the Annual Governance Statement.

PROPOSED: Cllr Wade. SECONDED: Cllr Haslam. All in favour.

4.2 Accounting Statements, Bank Reconciliation and Variances: To approve the Accounting Statements for 2023-24, Section 2 of the AGAR for the year ending 31 March 2024 and the supporting Bank Reconciliation as at 31 March 2024 and the explanation of the significant variations from last year (2022-23) to this year (2023-24)

F.C. 69 It was agreed to approve the Accounting Statements, Bank Reconciliation as of 31 March 2024 and the variations from 2022/2023 to 2023/2024.

4.3 Exercise of Public Rights: To note the proposed dates (Wednesday 31 July 2024 to Wednesday 11 September 2024) for the Exercise of Public Rights as selected by the Council's Responsible Finance Officer

F.C. 70 The dates for the Exercise of Public Rights were noted.

Item 5: Street Lighting:

5.1 Column 36: Following the inspection report, Members are asked to approve the column 36 replacement at a cost of £976 + UK Power Networks disconnection and power supply adjustment + VAT

F.C. 71 It was agreed that column 36 be replaced at a cost of £976 + UK Power Networks disconnection and power supply adjustment + VAT.

PROPOSED: Cllr Wade. SECONDED: Cllr Evans. All in favour.

5.2 Column 26: Members are asked to note that Column 26 will need replacing next year with an approximate budget of £3000 + VAT

F.C. 72 Members noted that Column 26 will need replacing next year with an approximate budget of £3000 + VAT.

Item 6: Harvel Village Pond: To agree that Harvel Village Pond be added to the list of regular annual Green inspections that take place in September and that going forward, a regular maintenance schedule and budget provision (from 25/26 fiscal year) should be put in place. The amount of provision to be agreed at the budget setting meetings to be held later in the year.

F.C. 73 Members agreed that Harvel Village Pond be added to the list of regular annual Green inspections and that provision of a budget be included from the 25/26 fiscal year.

PROPOSED: Cllr Bramer. SECONDED: Cllr Fisher. All in favour.

The meeting closed at 7.29pm