

Meopham Parish Council

The Windmill, Meopham Green, Meopham, Kent, DA13 0QA - Tel: 01474 813779
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To all Members of Meopham Parish Council

You are hereby summoned to attend a meeting of the **Full Council** of **Meopham Parish Council** on **Tuesday 18th October 2022** at **7:30pm** to be held in the **Small Hall, Meopham Village Hall, Wrotham Road, DA13 0AT**. Papers have been circulated for items marked with (*)

Yours faithfully

Shaun Fishenden

Shaun Fishenden BA (Hons)
Clerk and Responsible Financial Officer
Date of Issue: Tuesday 11th October 2022

AGENDA

1. **Apologies for Absence:** To receive and accept apologies
2. **Declarations of Members' Interests:** To receive declarations of pecuniary and non-pecuniary interests
3. **To approve the minutes of the previous meeting:** 27.09.22 (*)
4. **Public Session & External Reports**
 - 4.1 **Public Session**
 - 4.2 **Borough Councillors and County Councillor**
 - 4.3 **PCSO and Community Warden**
5. **Finance & Governance**
 - 5.1 **Schedule of Payments:** To approve the schedule of payments awaiting authorisation up to 11.10.22 (*) (to follow)
 - 5.2 **Receipts and Payments Report:** To note the report up to 11.10.22 (*)
 - 5.3 **Bank Statements:** To receive the bank statements as of 11.10.22 (*)
6. **Policy Review:** To review and adopt the Council Flagpole Policy (*)
7. **Councillor Allowances:** To receive the report from the Clerk and consider its recommendations (*)
8. **New Councillor Induction:** To consider the recommendations of the report from the Clerk (*)
9. **Highways & Transport**
 - 9.1 **Highways Improvement Plan:** To consider the recommendations of the Parking and Traffic Working Group meeting held on 27.07.22 for updating the HIP (*) (to follow)
 - 9.2 **Motion from Cllr Sims:** To consider making representations to Red Route Buses regarding the reliability and timetabling of the 308 bus service
10. **Community Orchard:** To consider the recommendations of the report from the Clerk (*)

- 11. Remembrance Event:** To approve the arrangements for the remembrance event on Sunday 13th November
- 12. Display Screen Equipment - Eyesight Testing:** To authorise the payment of £50 for eye tests for both the Clerk and Assistant Clerk (*)
- 13. Culverstone Green Bench:** To consider replacing the removed bench at Culverstone Green with a Plaswood bench at a cost of £468.90 + VAT, to be drawn from the Memorial Benches earmarked reserve (*)
- 14. Judsons Play Area Picnic Table:** To consider replacing the picnic bench with a Plaswood Jubilee table at a cost of £576.60 + VAT to be drawn from general reserves (*)
- 15. Clerks Report:** To note the report of items for information from the Clerk (*) (to follow)
- 16. Progress Tracker:** To note the progress tracker of council decisions (*) (to follow)