

Meopham Parish Council

The Windmill, Meopham Green, Meopham, Kent, DA13 0QA - Tel: 01474 813779
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To all Members of Meopham Parish Council

You are hereby summoned to attend a meeting of the **Full Council** of **Meopham Parish Council** on **Tuesday 17th January 2023** at **7:30pm** to be held in **Small Hall, Meopham Village Hall, Wrotham Road, DA13 0AT**. Papers have been circulated for items marked with (*)

Yours faithfully

Shaun Fishenden

Shaun Fishenden BA (Hons)
Clerk and Responsible Financial Officer
Date of Issue: Tuesday 10th January 2023

AGENDA

1. **Apologies for Absence:** To receive and accept apologies
2. **Declarations of Members' Interests:** To receive declarations of pecuniary and non-pecuniary interests
3. **To approve the minutes of previous meetings:** 20.12.22 (*)
4. **Public Session & External Reports**
 - 4.1 **Public Session**
 - 4.2 **Borough Councillors and County Councillor**
 - 4.3 **PCSO and Community Warden**
 - 4.4 **Co-op Member Pioneer**
5. **Clerk's Report:** To note the report of items for information from the Clerk (*)
6. **Finance & Governance**
 - 6.1 **Expenses Claims:** To consider approving expenses claimed by the Clerk and Assistant Clerk (*)
 - 6.2 **Schedule of Payments:** To approve the schedule of payments awaiting authorisation up to 10.01.23 (*)
 - 6.3 **Receipts and Payments Report:** To note the report up to 10.01.23 (*)
 - 6.4 **Bank Statements:** To receive the bank statements as of 10.01.23 (*)
 - 6.5 **2023-2024 Meeting Schedule:** To approve the meeting schedule for the 2023-24 council year (*)
7. **Policy Review**
 - 7.1 **Anti-Fraud & Corruption Policy:** To adopt the revised anti-fraud and corruption policy (*)
 - 7.2 **Equality Policy:** To re-adopt the Equality Policy with no amendments (*)
 - 7.3 **Media Policy:** To re-adopt the Media Policy with no amendments (*)
8. **Youth & Community**
 - 8.1 **Call for Sites:** Following the closing date for submissions, to consider pausing plans to progress any affordable housing development for a period of six months following a change in Central Government policy as a result

of the Levelling-up Bill. Clerk to write to all interested parties to advise them of this (*)

8.2 Coronation: To consider proposed arrangements for celebrating the Coronation of the King and Queen Consort (*)

8.3 Meopham Green – Year 6 Leavers Party: To authorise the use of Meopham Green for the annual Year 6 Leavers Party on Tuesday 25 July 2023 from 2:30pm onwards.

9. Highways Improvement Plan: To consider the comments received from KCC on our Highways Improvement Plan submission (*)

10. Judsons Play Area: To agree the removal of the rocker from the play area and to arrange for the repair of the wetpour surfacing (*) (to follow)

11. Motions from Councillors:

11.1 Motion from Cllr Sims - Meeting Start Time: To consider moving council meetings to start at 7pm instead of 7:30pm effective from February 2023

11.2 Motion from Cllr Gofton - Village Gateways: To consider installing village gateway signs (*)

12. Liaison Councillor Reports: To receive reports from Liaison Councillors (*) (to follow)

13. Parish Representatives on External Bodies: To note the reports received (*) (to follow)

14. Progress Tracker: To note the progress tracker of council decisions (*) (to follow)

CLOSED SESSION

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that due to the confidential nature of the next item, the public and press will be asked to leave the meeting

15. KALC Community Award 2023: To consider whom the Parish Council wishes to nominate for the KALC Community Award for 2023 (*)