

Meopham Parish Council

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To all Members of Meopham Parish Council

You are hereby summoned to attend a meeting of the **Full Council** of **Meopham Parish Council** on **Tuesday 8th November 2022** at **7:00pm** to be held in **St Johns Centre, Wrotham Road, DA13 0AA**. Papers have been circulated for items marked with (*)

Yours faithfully

Shaun Fishenden

Shaun Fishenden BA (Hons)
Clerk and Responsible Financial Officer
Date of Issue: Tuesday 1st November 2022

AGENDA

1. **Apologies for Absence:** To receive and accept apologies
2. **Declarations of Members' Interests:** To receive declarations of pecuniary and non-pecuniary interests
3. **Adjournment of Meeting:** To adjourn the meeting to enable Cllr M Bramer to provide a tutorial on council reserves
4. **Draft Budget:** To review and consider the draft budget for the 2023-24 financial year (*)
5. **Council Reserves:** To review current reserve levels (*)
6. **Motion from Cllr M Bramer:** To propose we make the following changes to the Council's Earmarked Reserves. The balances quoted are those shown in the Receipts and Payments Report dated 18th Sept 2022.
 - Close Reserve 62 (Judson's Play Area Maintenance Reserve, balance 11 pence)
 - Close Reserve 81 (Electric Vehicle Charging Reserve, balance £1000), which is now obsolete
 - Transfer contents of Reserve 54 (Noticeboards Reserve, balance £332.40) to 'regular' budget item 10 (Notice Boards, balance - £392.62) and then close Reserve 54.
 - Judson's Play Area Sinking Fund Reserve (65). Increase balance from £12,110 to £15,000 to replenish the money that was spent on the trim trail and then returned via a grant.
 - Create a new Earmarked Reserve for 'Electricity and Upgrade of Lighting', with an allocation of £5,000, to enable upgrading of lights to commence this financial year.
7. **Date of Next Meeting:** To note the next meeting of Full Council will be held on Tuesday 15th November 2022 at 7:30pm at Meopham Village Hall