

Meopham Parish Council

The Windmill, Meopham Green, Meopham, Kent, DA13 0QA - Tel: 01474 813779

Email: enquiries@meopham-pc.gov.uk

Website: www.meopham-pc.gov.uk



To all Members of Meopham Parish Council

You are hereby summoned to attend an **extra-ordinary meeting** of the **Full Council** of **Meopham Parish Council** on **Friday 17 February 2023** at **7:00pm** to be held in the **Main Hall, Meopham Village Hall, DA13 0AT**. Papers have been circulated for items marked with (*)

Yours faithfully

Cllr Sheila Buchanan

Chairman of Meopham Parish Council

Date of Issue: Tuesday 7th February 2023

AGENDA

1. **Apologies for Absence:** To receive and accept apologies
2. **Declarations of Members' Interests:** To receive declarations of pecuniary and non-pecuniary interests
3. **Meopham Windmill Trust**
 - 3.1 **Legal Advice Received:** To receive and accept the legal advice received from Francesca Quint of Radcliffe Chambers (*)
 - 3.2 **Cllr M Bramer's Trusteeship - Term of Office:** If the legal advice is accepted, to note that Cllr M Bramer ceased to be a trustee on 22 May 2022 and that any decisions taken by the Trust after that date cannot be valid if Cllr Bramer took part in them unless retrospectively authorised by the three remaining Trustees
 - 3.3 **Cllr Green's Trusteeship –** To consider requesting Cllr Green retracts his resignation as a Trustee of Meopham Windmill Trust for a temporary period until two new trustees are appointed by the Council. His only purpose would be to ensure the Trust remained quorate to deal with any emergency matters if they arise
 - 3.4 **Disclosure of Legal Advice to MWT:** To authorise the Clerk, in consultation with the Chairman of the Parish Council, to disclose the legal advice received to remaining trustees; Mr M Wanmer and Ms S Price
 - 3.5 **Disclosure of Legal Advice to KCC:** To authorise the Clerk, in consultation with the Chairman of the Parish Council, to arrange a meeting with Cllr B Sweetland and appropriate KCC officers to share the content of the legal advice and discuss options for the future (MWT Trustees will be invited as observers)
 - 3.6 **Recruiting New Trustees:** To authorise the Clerk to advertise for two trustees to be nominated to Meopham Windmill Trust to replace Cllr M Bramer and Cllr Green. The selection process will be completed by the Council's Personnel Committee subject to the ratification of Full Council
4. **Parish Council Office**
 - 4.1 **Meopham Windmill – Current Office:** To note given the current situation with MWT, it is impossible for the Parish Council to remain in occupation of the Windmill as a new licence agreement cannot be agreed.

- 4.2 Temporary Parish Council Office:** To authorise the Clerk, in consultation with the Parish Office Working Group, to negotiate the use of the upper room at St John's Centre for use as a parish council office on a short-term basis under a licence agreement. The Parish Council is asked to set the terms under which the Clerk can negotiate (*) (to follow)
- 4.3 Container Site:** To ratify the view of the Parish Office Working Group that the Parish Council has a tenancy (not a licence) of that part of the ground on which the container sits as it has had and can only have had exclusive use of that part of the site
- 4.4 Meopham Windmill: Future Return to Site:** To authorise the Clerk to write to the Meopham Windmill Trust formally notifying them the Council is seeking a long lease of part, or all, of the grounds of the mill with permission in the lease to erect a building thereon which can double as a Parish Office and a Visitors Centre