



Meopham Parish Council

All correspondence to:
The Windmill, Meopham Green, Meopham, Kent DA13 0QA
Telephone: 01474 813779
Clerk: Mrs S Egglesden
e-mail: clerk@meopham.org
www.meopham.org

To all members of the Environment & Amenities Committee

You are hereby summoned to attend a virtual meeting via Zoom of the **Environment & Amenities Working Group of the Environment & Amenities Committee** on **Tuesday 2nd November 2021** at **7:30 pm**. All decisions made will be actioned under temporary delegated authority of the Clerk.

Papers have been circulated for all items shown by (*).

Yours faithfully

Shaun Fishenden

Shaun Fishenden
Parish Clerk
Date of Issue: 27th October 2021

Members of the Public and Press are welcome to join the Zoom Meeting.

To join the meeting please use the following link: -

<https://us02web.zoom.us/j/87074627496?pwd=anB1Wisrdzh1ZzQyTmh0Y2dPVFhOdz09>

A G E N D A

- 1 To receive and accept apologies for absence**
- 2 To receive Declarations of Members' Interests**
- 3 To receive the minutes of previous meeting (07.09.21) (*)**
- 4 To consider matters arising from the above Minutes (*)**
- 5 Rights of Way, including Footpaths Groups**
 - 5.1 Update from Meopham & Districts Footpath Group (*)
- 6 Village Greens/Harvel Pond**
 - 6.1 Pond**
 - 6.1.1 Update on the pond (Pond Warden) (*) (to follow)
 - 6.2 To note the results of the annual survey of the Village Greens, Harvel Pond, Judson's Recreation Ground & Car Park and Southdown Shaw & Car Park and to approve any work required (*) (to follow)
 - 6.3 Memorial bench request Priestwood Green – to note approval from FC - design and exact location delegated to E&A Committee
 - 6.4 Trees**

Queen's Green Canopy Memorial Tree - to consider request from M&DFG to plant a memorial tree on Priestwood Green with a small plaque for recommendation to Full Council (*)
 - 6.5 MPC Memorial Tree Policy – To consider the draft tree policy and if supported forward to A&R for approval (*)
 - 6.6 Memorial Trees – To consider the email from Cllr McTavish regarding plaque installations on memorial trees (*)

- 6.7 Community Woodland – to update and consider what if any further lines of enquiry should be pursued

7 Recreation Ground and Playground Equipment

- 7.1 New Trim Trail equipment – Update on grant funding
7.2 Teen Shelter surfacing – Report on site meeting with Playfix re H&S advice

8 Judson's Pavilion

- 8.1 To note the official opening of Judson's Pavilion by Olympic Gold Medallist Kate French took place on 26th October.
8.2 Wrotham Road signage for the pavilion – to note request for direction sign has been forwarded to the Schemes Project Manager for Gravesham who is looking into the matter.
8.3 To note a contractor has been appointed under emergency delegation to secure the inspection chamber.

9 Litter Pick - To review community litter picks, subject to update on government guidelines

10 Youth Club

- 10.1 To note the missed session on 15th October due to staff unavailability from The Grand.
10.2 To note that the grant was not submitted due to late information received.
10.3 To consider a working group to look into the next round of available funding early next year.

11 Financial Matters

- 11.1 To note the Environment and Amenities Committee Schedule of Payments in accordance with the Financial Regulations, 5.2 (*)
11.2 To note the Environment and Amenities Committee expenditure up to 01.11.21 (*)
11.3 To consider and approve the proposed E&A Committee Budget for 2022/2023 Financial Year (*)

12 Correspondence

- 12.1 To note correspondence received (*)

CLOSED SESSION

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that due to the confidential nature of the next item, the public and press will be asked to leave the meeting

13 To consider and approve the small grant applications submitted (*)

14 Posts

- 14.1 To consider and agree if appropriate to proceed with quotation received from A Day for post work required on Meopham Green and to note wood has already been purchased under emergency delegation to save money (*)

15 Street Lights – maintenance contract

- 15.1 To consider quotations received and agree if appropriate a contractor for recommendation to Full Council (*)

DISTRIBUTION:

AGENDA AND PAPERS: -

Environment and Amenities Committee Members: - Cllrs D Bramer (Chairman), M Bramer, S Buchanan, C Dalby, S Gofton, P Luxford, B Wade (Vice Chairman)

Agenda only: -

Meopham & Districts Footpaths Group: K. Dare and G. Willsher
Meopham & District Allotments Association: M. Hill
Pond Warden: I. Carey

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014. A copy of the Council's procedure for the recording of meetings is available by request.
